

# Minutes of the Paul Memorial Library Trustee Meeting of February 4, 2013

Present were Kim Crisp, Pam Burch, Win Fream, Lisa Cloyd,

Meeting called to order at 6:35 pm.

1. January meeting minutes were accepted.
2. Kelly Corson presented a project that involves applying for a state grant for an in-house artist. The project will involve all Newfields Elementary school students creating a large scale art work. Primary participants are Main Street Art and the Newfields Elementary school. She is looking for additional support from the library. Our role would be to provide outdoor space for displaying the artwork and general support from the community. All agreed that the library should support the request for the grant, our support will not involve financial funding.
3. Treasury report – the new bill payment system is starting to work. It involves coordination between Pam, Lee and the treasurer (or whoever writes checks). Pam is maintaining the spreadsheet of expenses paid by budget category.

No treasury report available today

4. Director's report- see attached – a couple of highlights below:
  - a. Pam has purchased the new computer, total cost is roughly 884.00. Includes moving all existing files and all new software.
  - b. MFA discount passes are now available
5. Upcoming events –
  - a. Speaker Peter Spiers is coming on 2/13/2013
  - b. Bob Gosselin will also be speaking in March on his book about beating cancer
  - c. February movie night is Friday, 2/15/2013. Attendance has been steadily growing and is expected to continue.
  - d. Pancake breakfast on 3/16 planning will begin, it involves:
    - Contact with Jen MacPherson to assist in getting Shaws merchandise discounts
    - Contact with Charlotte and Leroy for their contributions
    - Paper products & chafing dishes, where from?
    - Radio spot – email to contact?
    - Exeter newsletter ad

6. Lisa will connect with Jen MacPherson about the Shaws purchases and the Exeter newsletter ad. Win will touch base with Charlotte and Leroy. Win coordinating most of the other participants.
7. Fence update – Dave Martin will take down the dead tree probably in the spring – a reminder will be put out to Dave. Fence repair will take place after the tree is removed.
8. Idea presented for a candidates night – purpose would be to inform the public about the upcoming selectmen election. Several important issues could be discussed with candidates. Kim will contact them and determine the level of interest and a potential date.
9. Mission statement work was started
  - a. Some common themes emerged and it will be kept short
  - b. Several questions came up such as; *do our hours impact usage?*
  - c. Lisa will be working on questions for the survey to get input from patrons
10. Discussion about the foundry picture being scanned and replicated for a patron. It was decided that one of the trustees would take it to a copy shop for scanning and replication. It is delicate and could easily be damaged.
- 11. Tuesday, Mar 5 is our next meeting date @ 6:30**
12. Meeting was adjourned at 8:55 PM.

Respectfully submitted,

Lisa Cloyd

Secretary

Paul Memorial Library Board of Trustees

## Director's Report for January 2013

### ***The Library Building/Equipment***

- ❖ Card catalogue was repurposed as a coffee table in the Reading Room, thanks to Kim for polishing all the brass knobs
- ❖ New wool rug in the Reading Room looks wonderful! Thanks again to Kim
- ❖ Win suggests little shades for the light in Reading Room
- ❖ New computer has been purchased - went about \$184.00 over budget but will include a wireless printer which will benefit anyone needing to print

### ***January Events Attendance***

Chess Club - 7 kids/3 students from PEA

Lego Club - 10 kids

Story, Snack & Craft - 5 kids

Total=94

Movie Night - 22 kids/8 adults

Kitchen Sprouting II - 0

Preschool Story Time attendance for the month - 20 children/19 adults

### ***Book Club***

The Book Club met on Monday, January 21st to discuss The Power of One. Five members attended. We will make new selections in February.

### ***Library Report for the Town Report***

I sent it out to all of you on January 22 and submitted it to Sue McKinnon on January 24.

### ***Professional Development***

Lee and I will travel to Manchester on March 7th for the CHILIS Conference (Children's branch of New Hampshire Library Association). Doris will be cover that day and we will see if Jean wants to cover preschool story time. This is where we get information on Summer Reading and see potential performers to hire.

### ***Grants***

I have written a grant to the Libri Foundation for their Books for Children program. The last year we received this was 2009. If we receive it, the organization matches up to \$350 from fundraising efforts (the Friends) and books must be selected from their list.

### ***Friends***

The Friends have purchased a Pass for the Museum of Fine Arts in Boston.

We have 2 passes/day which each allow 2 people for a reduced entrance fee of \$10.00. They are up and running with Constant Contact newsletters via email - may be weekly or biweekly in addition to the regular quarterly paper newsletter. Next newsletter in mailboxes around March 1.

### ***Upcoming Events***

Author Peter Spiers will be speaking on Wednesday, February 13th at 6:30 p.m.

He is the author of Master Class: Living Longer, Stronger, and Happier. Peter is

the senior vice president of strategic outreach for Road Scholar (formerly Elderhostel). He holds a bachelor's degree from Harvard University, a Master of Science degree from the London School of Economics, and an MBA from the Tuck School of Business at Dartmouth College.

Newfields residents Bob Gosselin will be speaking on Wednesday, March 13 at 6:30 p.m. on his book Surviving Cancer: the emotional toll. Thanks to Kim for making this contact.

Author Michele Albion will be speaking on Tuesday, April 9th at 6:30 p.m. She is a friend of Lauren Saltman's and has written The Quotable Edison, The Florida Life of Thomas Edison and The Quotable Henry Ford

Children's author Rodman Philbrick will be speaking to the fourth graders at NES on May 8.

### ***Library Statistics for January***

Total number of people through the door: 435

Total number of patrons using the library: 226

Total number of items circulated this month: 762

Number of new patrons: 3

Respectfully submitted,

Pam Burch